

**Reform Proposals – excerpts referencing Technology  
Submitted by Members of the Public, summer 2006**

1. Build a polling station (“off the shelf” software and hardware would be affordable) in all of the public libraries (and on the city web pages) whereby voters can swipe their library card and click a “radio button” on “Yes on the Grand Prix funding” or “No on the Grand Prix funding”???????? (or other similar “let the people have a yes/no choice” issues)
2. 4/7 webcams in City leader’s offices
3. lie detector tests displayed in real-time on hi-tech screen in city council chambers during meetings.
4. allow digital camera movies of city personnel driving city vehicles breaking the law (eg, not using turn signal) to be admissible evidence for citations.

(email from Jeff Brooks TASC, send August 10, 2006)

5. A 72 hour notice for all meetings, including agenda topics. Disallow any new documents or related matters from being introduced less than 72 hours from the meeting. All materials to be used in the consideration at a meeting will be on file with the Clerk’s office or on-line.
6. Seriatim meetings prohibited, including: telephone; electronic communications; 3<sup>rd</sup> parties, etc.

(from David Parker, June 14, 2006)

7. At least 72 hours before a regular meeting, a policy body shall post an agenda containing a meaningful description of each item of business to be transacted or discussed at the meeting. Agendas shall specify for each item of business the proposed action or a statement the item is for discussion only. In addition, a policy body shall post a current agenda on its internet site at least 72 hours before a regular meeting.
8. The agenda shall specify the time and location of the regular meeting and shall be posted *at the main public library, in the branch libraries* and in a location that is freely accessible to members of the public. The requirement that a policy body post copies its agenda at the branch library is satisfied if the branch library has a computer accessible to the public upon which members of the public may access the City’s website to search for agendas of meetings of City policy bodies.
9. .... Nothing in this subsection shall prohibit the policy body from amending a document at a meeting. The materials that are distributed at the hearing shall be of such a quality that a person with 20/20 vision would have no difficulty reading them. To the extent possible, such documents shall also be made available through the policy body’s Internet site. However, this disclosure need not include any materials exempt from public disclosure under this ordinance.
10. All policy bodies shall audio record each regular and special meeting. Video recordings are ideal but not required. Each such audio recording, and any audio or video recording of a meeting of any other policy body made at the direction of the policy body shall be a public record subject to inspection pursuant to the California Public Records Act. (Government Code Section 6250 et seq.), and shall not be erased or destroyed and shall be retained for at least 10 years, or permanently where technologically and economically feasible. The City shall retain these recordings digitally and make them

available via the internet on the City's website. Inspection of any such recording shall be provided without charge on a appropriate paly back device made available by the City. Requests shall be made through the department, board, commission, task force, or committee whose meeting is recorded. The City Administration shall assist policy bodies in carrying out their duties under this subsection.

(from David Parker, August 31, 2006)

11. We formally request that any city staff generated reports analysis or educational materials that provide information in order for a committee to vote, implement a policy change, funding recommendations etc to be emailed to all interested parties at least 7 days prior to a meeting and posted on the City website for full public access.

(letter from the Silicon Valley Council of Nonprofits (SVCN), August 3, 2006)

12. Fraud and Audit Hotline – Public Information Reform #7. This is one of the 14 reforms referred to staff for implementation. At the August 29, 2006 Council Meeting, Item 3.5 included a status report indicating this item is completed. It was heard as Item 3.4 of the same Council Meeting. I recommend that this item be re-opened and that the Sunshine Committee discuss it since I believe the report submitted to City Council (Item 3.4) was significantly incomplete and that the Sunshine committee make recommendations for a complete report, discuss and make recommendation on future frequency of the report, whether the City Auditor should take the lead on the hotline, and recommend improvements such as other ways to report issues to the hotline.

13. Information Memos to City Council need to be posted on the web.

14. City Manager approved agreements need to be posted on the web. Depending on the number maybe a minimum dollar amount be determined such as \$50,000.

15. City Council approved agreements. When the City Council is approving an agreement as part of a Council item, in addition to the Council memo recommending the approval the agreement, the agreement needs to also be available on the web associated with the Council item. If the Council authorizes the City Manager to negotiate and approved an agreement, the draft agreement need to be available on the web associated with the Council item. And after the City Manager negotiates and approves the final agreement along with any future amendments need to be posted on the web associated with the Council items as well as when any amendments are made to agreement (also posted on the web associated with the Council item recommending the amendment). Additionally the agreement needs to be available on the web associated with any Council item associated with the agreement. As an example when the Memo to the City Council recently discussed bringing the NBA to the HP Pavillion then the agreement and any associated to the agreement. It was good that in that Council memo the memo indicated what part of the agreement applied but the entire agreement and amendments needed to be posted also. In general previous documents associated with an item on the Council Agenda need to be posted along with the current information. Because of the web these item only need to be scanned once but can be linked to multiple locations.

16. Monthly Financial Reports need to be regularly posted on the web. Some are now posted but the majority are not.

(email from Ted Lank, August 30, 2006)